

January 2009

TO:

Academic Senate
Classified Senate
Administrators

FR: Kevin Harral (x. 7223 or HarralKevin@Foothill.edu)

As many of you have heard, the scholarship committee process changed in 07-08. This change will persist with minimal tweaking in the 08-09 scholarship year. I received very positive feedback on the new reading committee and was able to get scholarships decided upon and awarded much earlier than in prior years.

I am now putting together another diverse reading committee with representation from the classified and academic ranks and hopefully some administrators as well. Through this broad range of perspectives in the reading process I hope to achieve the most well rounded evaluation of our scholarship applicants.

This responsibility will require approximately 10-20 hours of your time, depending on how many applicants we receive, how many volunteers we have, and how fast you read. I will not know the exact number of scholarship applicants we have until after the February 12th deadline, but do not let that prevent anyone from throwing their hat into the ring. Training for the selected committee members will occur the first week in March with scholarship reading during the weeks to follow. Since this process is relatively new and we want everyone to evaluate the applicants equally, training will be required of all committee members prior to reading, even those who read last year.

Our final selection team will use your recommendations and make selections during April and May.

2008-09 SCHOLARSHIP SELECTION TIMELINE

October 2008 Scholarship Announcements Posted

November - February 12 Main application/collection period (February 12th is the primary deadline)

February 17 - February 27 Financial Aid Office organizes applicant pools

March 2-6 Committee members trained and begin reading

March 2 - March 27 Review Team reads and selects applicants to forward to Final Selection Team

March 23 - April 3 Foothill winter 2008 finals and spring break

March 30 - April 3 Top candidates identified for Final Selection Team.

April 6 – May 1 Final Selection Team reads applications forwarded from Review Team.

May 8 Final Selection Team finalizes selected recipients for all scholarships.

May 8 -15 Recipients are notified.

This is really great work to do and I strongly encourage anyone who is interested to call me with questions. This is a fantastic way to learn about our students, where they are coming from and where they are going, and then selecting some of them for the honor of receiving a scholarship.

